

March 1, 2022

8:00 a.m. Public Hearing Assessor's FY22/23 Budget

Dallas County Assessor Conference Board Meeting met in regular session. Staff attending: Steve Helm – DC Assessor, Kelsey Straub – Assessor Office and Mary Cline – Auditor's Office

1: Call to Order – Supervisor ^{Chapman} Golightly called the meeting to order at 8:07 a.m.

2: Approve Agenda - Motion by Edwards and seconded by Adams to approve the agenda as presented. All ayes. Motion carried.

3: Roll Call – Mayors:

- Jim Peters - Adel
- John Edwards - Clive
- Mitch Crozier – DeSoto
- John Andorf - Perry
- Robert Andeweg – Urbandale
- Allan Adams - Van Meter

School Board:

- Linda Andorf - Perry
- Armel Traore dit Nignan – Waukee
- Jason Tigges - West Central Valley

Supervisors: Kim Chapman

Two of the voting units of the Conference Board have a quorum. Therefore, the Conference Board has a quorum.

4: Approve Minutes from 2/7/2022 - Motion by Peters and seconded by Crozier to approve the 2/7/2022 minutes. All ayes. Motion carried.

5: Public Hearing – Motion by Peters and seconded by Adams to open public hearing at 8:09 a.m. All ayes. Motion carried.

Motion by Edwards and seconded by Adams to close public hearing at 8:10 a.m. All ayes. Motion carried.

6: Adopt Budget - Motion by Edwards and seconded by Adams to adopt the Assessor's budget as presented. All ayes. Motion carried.

7: Adjourn - Motion by Edwards and seconded by Crozier to adjourn the Assessor Conference Board meeting at 8:11 a.m. All ayes. Motion carried.

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Beth Deardorff – Human Resources Director, Todd Noah – IS Director, Melinda Harney – Administrative Coordinator Julia Helm – DC Auditor, Al Miller - DC Engineer, Andy Case – Assistant Engineer, Jeff Ockerman – Roads, Jim Uthe – Roads, Ron Herring – Facilities, Mike Wallace – Conservation Director, Murray McConnell – Director of Planning and Zoning, Samuel Larson – Planning and Zoning, Kevin Hilton. Renee Arnold and Dustin Teays– Raccoon Valley Radio.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:02 a.m.

Item 2: Approve Agenda - Motion by Golightly and seconded by Chapman to approve the agenda as presented. All ayes. Motion carried

Item 3: Pledge of Allegiance

Item 4: Open Forum – Hanson said that he was meeting with the DC Historical Preservation Committee to review items from the Carriage House and to decide what items would be displayed.

Item 5: Consent Agenda

- A) Payroll & Disbursements from 2/25/2022
- B) Manure Management Report
 - Adel Pork, Adel Twp

Motion by Chapman and seconded by Golightly to approve the consent agenda. All ayes. Motion carried.

Item 6: Disc/Action Re: Supervisors Minutes from 02/22/2022 - Motion made by Golightly and seconded by Chapman to approve the 2/22/2022 minutes as presented. All ayes. Motion carried.

Item 7: Disc/Action Re: Payroll Change Notices

Beth Deardorff presented the following payroll change notices:

Sheriff - payroll change pursuant to union contract Cody Braunschweig from \$1669.07 to \$1741.67 bi/weekly

EMS – Maciej Hoffman resigned as of September 28, 2021

- Stephanie Helland resigned as of October 1, 2021

- Ryan Osborn resigned as of September 07, 2021
 - Request to hire 3 Part-time EMT-Basic positions
- Conservation – Request to hire Eric Northwick to fill the open full-time Naturalist position at \$2130.40 bi/weekly
- Request to hire Maris Masengill as a Seasonal Natural Resources Tech at \$17.50/hr.
 - Request to hire James Barger as a Seasonal Natural Resources Tech at \$17.50/hr.
- Motion by Chapman and seconded by Golightly to receive and file the payroll changes from the Conservation Department as submitted. All ayes. Motion carried.

Motion by Chapman and seconded by Golightly to approve the remaining payroll changes as submitted. All ayes. Motion carried.

Item 8: Disc/Action Re: Windstream Broadband Update - No update

Item 9: Disc/Action Re: Bouton EMS Affiliation Agreement

Motion by Chapman and seconded by Golightly to approve Bouton EMS Affiliation Agreement as presented and authorize the chair to sign. All ayes. Motion carried.

Item 10: 9:30 a.m. Public Hearing Resolution 2022-0025 Total Maximum Property Tax Dollars Certified for Levy for General & Rural County Services

Motion by Chapman and seconded by Golightly to close the public hearing. All ayes. Motion carried.

Motion by Golightly and seconded by Chapman to approve Resolution 2022-0025. All ayes. Motion carried.

RESOLUTION 2022-0025

WHEREAS, the Dallas County Board of Supervisors have considered the proposed FY23 County maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed County maximum property tax dollars was published as required and posted on County website and/or social media accounts if applicable,

WHEREAS, a public hearing concerning the proposed County maximum property tax dollars was held on March 1, 2022 at 9:30 am at the Board of Supervisors Room @ 902 Court Street in Adel, Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dallas County Iowa that the maximum property tax dollars for General County Services and Rural County Services for FY23 shall not exceed the following:

General County Services	\$20,552,122
Rural County Services	\$3,081,510

The Maximum Property Tax dollars requested in General County Services for FY23 does represent an increase of greater than 2% from the Maximum Property Tax dollars requested for FY22.

The Maximum Property Tax dollars requested in Rural County Services for FY23 does not represent an increase of greater than 2% from the Maximum Property Tax dollars requested for FY22.

AYE	NAY
Mark A. Hanson, Chairman	
Kim Chapman, Member	
Brad Golightly, Member	

Dated this 1st day of March, 2022
ATTEST: Julia Helm, Dallas County Auditor

Item 11: Disc/Action Re: Secondary Roads

A) Resolution 2022-0026 Award Bid 170th Street Bridge Project
Motion by Chapman and seconded by Golightly to approve Resolution 2022-0026. All ayes. Motion carried.

RESOLUTION 2022-0026

WHEREAS, the 170th St Bridge project over Slough Creek is on the County’s Five-Year Construction Program; and

WHEREAS, the Dallas County Road Department has prepared plans and specifications for project BROS-C025(113)—8J-25, a 50’ x 32’ Pretensioned Prestressed Concrete Box Beam Bridge replacement project; and

WHEREAS, 2 bids were received at the February 15th, 2022 Iowa Department of Transportation letting:

	Contract Total
Nelson & Rock Contracting, Inc.	\$544,017.65
Cunningham-Reis, LLC	\$720,071.32

WHEREAS, the Engineer's estimate was \$371,088.10 and the Road Department recommends acceptance of the bid that was received from Nelson & Rock Contracting, Inc.

NOW THEREFORE BE IT RESOLVED that Nelson & Rock Contracting, Inc. shall be awarded the project and Alan Miller, the Dallas County Engineer, be authorized and designated on behalf of the Board of Supervisors of Dallas County to execute the contract in connection with project BROS-C025(113)—8J-25.

AYE

NAY

Mark A. Hanson, Chairman

Kim Chapman, Member

Brad Golightly, Member

Dated this 1st day of March, 2022

ATTEST: Julia Helm, Dallas County Auditor

B) Resolution 2022-0027 Set time and date for Public Hearing 5 Year Road Construction Program Update Motion by Golightly and seconded by Chapman to approve Resolution 2022-0027. All ayes. Motion carried.

RESOLUTION 2022-0027

IT IS HEREBY RESOLVED by the Dallas County Board of Supervisors to designate Tuesday, 9:30 a.m. March 15th, 2022, at 902 Court Street, Adel, Iowa as the time and date for the public hearing on the County Secondary Road Department's Five-Year Construction Program.

AYE

NAY

Mark A. Hanson, Chairman

Kim Chapman, Member

Brad Golightly, Member

Dated this 1st day of March, 2022

ATTEST: Julia Helm, Dallas County Auditor

C) Roads Update

Al Miller comments

- 121 Miles of Reshaping and rock replacement
- Culvert projects
- R30 remove and relay the culverts – fix the joints before a pavement project in the future

Jim Uthe comments

- Tree removal encroaching on roadway - Balancing safety and efficiency with removing tree stumps
- Disposal is becoming a problem as the chippers can only handle so large of trees
- Monitoring erosion
- Maintaining a long-term plan to reseed and spray half the county each year to keep the cedar trees down

Item 12: Disc/Action Re: Set time and Date for Public Hearing FY23 County Budget Presentation

Motion by Chapman and seconded by ^{Golightly} to set time and date for Public Hearing FY23 County Budget Presentation on March 29, 2022 at 7:00 p.m. in the Supervisor's Boardroom. All ayes. Motion carried.

The Board recessed 10:14 a.m. and reconvened at 10:22 a.m.

Item 13: Disc/Action Re: County Comprehensive Plan

Murray McConnell, Planning and Development Director, and Samuel Larson, Planning and Development Chapman would like to see the plan reviewed and have a discussion of areas to update.

Topics were:

- Land use
- Infrastructure
- Sewer issues
- Consultants

McConnell suggested that the Planning and Zoning Commission look through the plan and propose revisions. Chapman suggested that some of those discussions be joint with the Supervisors.

Item 14: Disc/Action Re: Nationwide Cleaning Contract

Ron Herring said that Nationwide Cleaning signed the contract.

Motion by Chapman and seconded by Golightly to approve the Nationwide Office Care Cleaning Contract with Dallas County dated March 11, 2022 and authorize the chair to sign. All ayes. Motion carried.

Item 15: Disc/Action Re: Community Forestry Grant Program

The Board discussed the Community Forestry Grant Program with Mike Wallace, DC Conservation Director. Wallace stated that his department will be applying for this grant and has already purchased some trees as the match for the application. Hanson asked if the Board would like to also apply for a grant for a tree project. After a discussion, Golightly said that Conversation should proceed with their application and plans for this grant.

Item 16: Other Business – Hanson said that the ARPA recommendations will be on next week's Board agenda.

Also, next week an easement for the County Farm wetland of 6.31 acres will be on the agenda. There may also be an item to reduce the rent for that area. Hanson had some input on the logo for the committee.

Item 17: Motion to adjourn - Motion by Chapman and seconded by Golightly to adjourn the meeting at 11:57 a.m. All ayes. Motion carried.

Julia Helm, Dallas County Auditor

Mark A. Hanson, Chairman